### Inspection Preparation Checklist

This preparation checklist is provided to help you prepare for the Bord Bia farm inspection and to reduce time required on the day. This is not a complete list of all requirements of the Scheme but only a collection of some of the common areas that require attention. Please read the Producer Standard to become familiar with all the requirements.

<table>
<thead>
<tr>
<th>Please have the following information available for your inspection (if applicable). These areas will be examined to determine compliance with the Scheme requirements.</th>
<th>Relevant Section of Standard</th>
<th>Tick if ready</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Animal remedy prescriptions</td>
<td>3.1.a, 3.1.b</td>
<td>☐</td>
</tr>
<tr>
<td>2. Valid Herd register / Flock Register - (paper / computer or DAFM / agfood.ie)</td>
<td>3.3.a, 3.3.b</td>
<td>☐</td>
</tr>
<tr>
<td>3. Animal movement records - (farm-to-farm / on-line)</td>
<td>3.3.c</td>
<td>☐</td>
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<tr>
<td>4. Passports / Blue cards</td>
<td>3.3.e, 3.3.g</td>
<td>☐</td>
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<tr>
<td>5. Knackery / dead animal receipts</td>
<td>3.3.b, 3.3.h</td>
<td>☐</td>
</tr>
<tr>
<td>6. Animal remedy purchase records - (Template in Bord Bia Farm Book or equivalent)</td>
<td>3.4.c, 3.4.b</td>
<td>☐</td>
</tr>
<tr>
<td>7. Animal remedy usage records - (Template in Bord Bia Farm Book or equivalent)</td>
<td>3.4.d to 3.4.c, 3.4.f</td>
<td>☐</td>
</tr>
<tr>
<td>8. Recent feed delivery dockets – (or purchase record in Bord Bia Farm Book)</td>
<td>3.5.f</td>
<td>☐</td>
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<tr>
<td>9. If feeds (hay, straw, silage, forage, cereals, etc.) are purchased &amp; no docket is available, enter the feeds purchased in the Feed purchases record in the Bord Bia Farm Book - (or equivalent)</td>
<td>3.5.g</td>
<td>☐</td>
</tr>
<tr>
<td>10. Up to date own farm feeds record - (Template in Bord Bia Farm Book or equivalent)</td>
<td>3.5.h</td>
<td>☐</td>
</tr>
<tr>
<td>11. Up to date animal health plan - (Template in Bord Bia Farm Book or equivalent)</td>
<td>3.9.h, 3.8.h</td>
<td>☐</td>
</tr>
<tr>
<td>12. Animal mortality &amp; significant health issues record - (Bord Bia Farm Book or equivalent)</td>
<td>3.9.m, 3.8.n</td>
<td>☐</td>
</tr>
<tr>
<td>13. Sign at entry to farmyard restricting unauthorised personnel and alerting visitors to (1) observe biosecurity measures and (2) the availability of the safety statement (if not immediately available)</td>
<td>3.10.a, 3.9.a</td>
<td>☐</td>
</tr>
<tr>
<td>14. Footwear disinfectant facilities</td>
<td>3.10.b, 3.9.b</td>
<td>☐</td>
</tr>
<tr>
<td>15. Farm Safety Risk Assessment or Farm Safety Statement document - (On paper or online)</td>
<td>3.14.a, 3.13.a</td>
<td>☐</td>
</tr>
<tr>
<td>17. Farmyard sketch of bait points - (If bait points used)</td>
<td>3.10.f, 3.9.d</td>
<td>☐</td>
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<tr>
<td>18. Waste plastic collection receipts from approved collectors - (If required)</td>
<td>3.13.e, 3.12.f</td>
<td>☐</td>
</tr>
<tr>
<td>19. Name of veterinary services providers, veterinary product suppliers, hauliers and any persons applying pesticides - (where applicable)</td>
<td>3.14.d, 3.13.b, 3.15.e, 3.8.f, 3.11.b</td>
<td>☐</td>
</tr>
<tr>
<td>20. Pesticide usage records - (if any Pesticides used on the farm)</td>
<td>3.15.g</td>
<td>☐</td>
</tr>
<tr>
<td>21. Dairy Scheme ONLY - Reports from the milk purchaser on milk quality - (recent text messages or statements)</td>
<td>- 3.14.i, 3.14.j</td>
<td>☐</td>
</tr>
<tr>
<td>22. Dairy Scheme ONLY - If using private well for water for milking machine washing, the most recent water test results for microbiological levels</td>
<td>- 3.14.f</td>
<td>☐</td>
</tr>
<tr>
<td>23. Dairy Scheme ONLY - Milk collection dockets.</td>
<td>- 3.17.e</td>
<td>☐</td>
</tr>
<tr>
<td>24. Dairy Scheme ONLY - A signed copy of the dairy health certificate - (unless made available to Bord Bia in advance by your milk purchaser)</td>
<td>- 3.14.a</td>
<td>☐</td>
</tr>
<tr>
<td>25. Your email address (where available) &amp; the mobile/email of any nominee that you may wish to help with Bord Bia related activities / communications.</td>
<td></td>
<td>☐</td>
</tr>
</tbody>
</table>

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1. **SBLAS** – Sustainable Beef & Lamb Assurance Scheme. **SDAS** – Sustainable Dairy Assurance Scheme
Summary of new Sustainable Beef & Lamb Assurance Scheme requirements (SBLAS)

This document outlines key differences in the SBLAS standard, when compared to the old Beef and Lamb Quality Assurance Scheme. This is a guide only and the SBLAS Producer Standard should be referred for each requirement.

### 3.1 Records
- Provide sustainability survey information

### 3.2 Stockmanship, Capability & Competence
- Familiar with zoonoses
- Cloned animals not permitted

### 3.3 Identification & Traceability
- Separate sheep dispatch docket for QA & non-QA sheep

### 3.4 Animal Remedies & Related Equipment
- Veterinary service providers & product suppliers identified
- Veterinary instructions adhered to
- Notices issued by the abattoir/DAFM retained
- Inform Bord Bia in event of a positive test result for animal medicine residue

### 3.5 Animal Feed & Water
- Storage tanks for animal drinking water covered

### 3.6 Land Management
- Cattle can only access watercourses at controlled points
- Farm roadways managed to minimise damage to land & pollution
- Fertiliser stored to prevent damage & pollution

### 3.7 Specific Management Tasks: Bovines
- Routine dehorning/tethering/induction/tail docking prohibited
- Disbudding done before 2 weeks or if between 2-4 weeks done under local anaesthetic
- Sire selection policy in place to improve the economic performance
- Where castration is carried out it should be considered if it is suitable based on market requirements & done before the animal is 6 months old

### 3.8 Specific Management Tasks: Ovines
- Where castration is carried out it should be considered if it is suitable based on market requirements & done before the animal is 3 months old when using a burdizzo
- Tail docking carried out in the 1st week of life

### 3.9 Animal Health & Welfare
- Comply with BVD regulations
- Where a BVD PI animal is identified, animal is removed from the herd within 5 weeks of test
- Suspected/confirmed PI animals isolated from other animals
- Access to a functional sheep handling facility
- Purchased stock monitored for signs of disease 1 month
- Animal mortality & significant animal health events recorded.

### 3.10 Biosecurity & Pest Control
- Only officially approved pest control products used
- Product labels/data sheets available for each rodenticide
- Measures in place to minimise insect infestation in feed storage & handling facilities

### 3.11 Housing
- Mechanical, electrical & automated equipment maintained to ensure effective operation

### 3.13 Environment
- Slurry/manure imports recorded
- Burning of plastics prohibited
- Tree felling licences obtained where required

### 3.14 Farm Personnel: Health, Safety & Social Sustainability
- Appropriate PPE for handling hazardous materials.
- Aware when a farm accident must be reported to the HSA
- Plan in place for dealing with emergencies
- Means of fire control

### 3.15 Pesticides (Plant Protection Products and Biocides)

**Note:** This is a new section introduced to reflect the introduction of the Sustainable Use Directive

- Only pesticides registered with DAFM & bearing a current PCS No. or IE-BPA No. used
- Pesticides only used for the purpose for which they have been authorised
- Pesticides handled in accordance with Appendix 15
- Pesticides stored securely in original packaging
- Person(s) applying professional use pesticides registered with DAFM
- Sprayers with a boom width of >3m (& older than 5 years) inspected & certified
- For each pesticide used, a record maintained
- Empty chemical containers triple rinsed, punctured & stored safely pending disposal
- Safe disposal method for rinsate
- Products that have been withdrawn from the market used up within the allowed time period